



15th Annual STEP Statewide Student Conference

March 8, 2013 to March 10, 2013 Albany Marriott ~ Albany, New York

Hosted by the New York State Education Department and Syracuse University

6TH ANNUAL COLLEGE FAIR

The Science and Technology Entry Program (STEP) of New York State invites **College Representatives** to attend a **College Fair** at our March statewide student conference! The College Fair will be one of the many exciting events that will take place during the **14th Annual STEP Statewide Student Conference from March 8, 2013 to March 10, 2013, at the Marriott Hotel in Albany, New York—189 Wolf Road—Albany, New York 12205—(518) 458-8444.**

STEP is comprised of 51 colleges and universities across New York State, and one of its many purposes is to provide middle and high school students with practical experience in the scientific, technical, and health-related fields, and to prepare students for the rigors of college and beyond. Over 400 students and 125 program directors/advisors regularly attend the conference. Do not miss this opportunity to share valuable information about your institution in a forum that captures the attention of perspective students and staff across New York State, those of whom helped to garner the *2003 Presidential Award for Excellence in Science, Mathematics, and Engineering Mentorship (PAESMEM)*! More information about this award winning program may be found on the New York State Education Department's website at <http://www.highered.nysed.gov/kiap/step> or www.stepforleaders.org

The College Fair will be held on Saturday, March 9, 2013, from 2:00pm to 4:00pm. Set-up for the fair will be from 1:15pm to 1:45pm. The cost of providing valuable and timely information to this critical mass of students and project administrators is \$150.00. *(This fee does not include hotel costs or transportation to and from the conference site in Albany, New York).*

To increase the number of institutions participating in the 6th Annual College Fair at the STEP Statewide Student Conference, **STEP Programs paying the conference registration fee for attendees from their institution will not be assessed an additional \$150.00 to have their admissions office participate in the fair. All non-registered institutions for the STEP Conference will have to pay the \$150.00 fee to have their institution participate in the fair.**

Please notify the conference committee of your institution's intent to participate in this event by faxing or e-mailing the enclosed form by **February 8, 2013 to Dr. Leonese Nelson** at (315) 443-6721 (fax number) or stepconference@syr.edu (preferred method).

Please make all checks payable to *Syracuse University*, and mail to:

Dr. Leonese Nelson, Conference Chair
Office of College Preparation Programs
Science and Technology Entry Program (STEP)
111 Waverly Avenue, Suite 220
Syracuse, New York 13244
(315) 443-9171

For additional information about the fair, please contact one of the College Fair Sub-Committee Co-chairs for additional information.

2013 STEP STATEWIDE STUDENT CONFERENCE COLLEGE FAIR SUB-COMMITTEE CO-CHAIRS:

Cecelia Russo	St. John's University	russoc@stjohns.edu	(718) 990-6667
Mary Stickney	SUNY Potsdam	sticknme@potdam.edu	(315) 267-2584



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6TH ANNUAL COLLEGE FAIR REGISTRATION FORM

Institution Name _____

*Name of Representative Attending College Fair: _____

** This name will be included in the conference book.

Representative's Title _____

Mailing Address _____

School's/Program's Website URL: _____

E-Mail _____ Telephone _____ FAX _____

(All further correspondence will be via e-mail.)

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REGISTRATION INFORMATION:

{ } Please register our school for the STEP College Fair — **Saturday, March 9, 2013**.

My institution's STEP Program has submitted its conference registration fees, which covers my fee.

STEP Program Director/Coordinator's Name: _____ Telephone Number: _____

{ } Please register our school for the STEP College Fair — **Saturday, March 9, 2013**.

I have enclosed the non-refundable registration fee of \$150.00 payable to Syracuse University.

{ } Please register our school for the STEP College Fair — **Saturday, March 9, 2013**.

My institution's non-refundable registration fee of \$150.00 will follow before the February 8, 2013 deadline.

Registration is **NOT** confirmed until the fee is paid. The **official registration deadline is February 8, 2013**, but we encourage early registration, as this event may fill before the deadline.

Submit Registration Forms by February 8, 2013 to:

(1) FAX # 315-443-6721

Attention: STEP Statewide Student Conference College Fair

(2) E-mail as a PDF document
(Preferred Method)

stepconference@syr.edu Subject: STEP Statewide Student Conference College Fair

Checks should be made payable:
Mailed to:

Syracuse University
Dr. Leonese Nelson ▪ Syracuse University ▪ Office of College Preparation Programs
(STEP Program) ▪ 111 Waverly Avenue, Suite 230 ▪ Syracuse, New York, 13244
▪ lenelson@syr.edu ▪

For additional information, please contact one of the College Fair Sub-Committee Co-chairs.

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